

# **AAADM** *American Association of Automatic Door Manufacturers*

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## **AAADM CERTIFIED INSPECTOR** **CHANGE OF EMPLOYER NOTIFICATION**

As stated in the License Agreement, Inspectors must notify AAADM when a change of employment occurs and provide AAADM with the updated employer information.

1. The inspector diploma need not be altered in any way when there is a change in employment.
2. Upon request, by the employer, a new company certificate will be issued for \$10.00 verifying the inspector is now an employee and is a certified inspector on staff. Changes to the "Find A Certified Inspector" list are made approximately once per month.

**PLEASE TYPE OR PRINT LEGIBLY:**                      **Inspector Diploma No.:** \_\_\_\_\_

**Inspector Name:** \_\_\_\_\_

**Home Address:** [Street Address, not P. O. Box] \_\_\_\_\_

**City, State, and Postal Code** \_\_\_\_\_

**Previous Employer :** \_\_\_\_\_

**City, State, and Postal Code:** \_\_\_\_\_

**New Employer:** \_\_\_\_\_

**Business Address:** [Street Address, not P. O. Box] \_\_\_\_\_

**City, State, and Postal Code:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Facsimile Number:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

Do you want a new company certificate?                       Yes                       No

[If yes, please remit a check for \$10.00]

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspector Signature

**PLEASE COMPLETE THIS FORM AND RETURN IT TO THE AAADM OFFICE VIA FAX OR E-MAIL.  
IF YOU WOULD LIKE A NEW COMPANY CERTIFICATE, RETURN VIA STANDARD MAIL WITH A CHECK.**